

**MEETING OF THE BOARD OF DIRECTORS OF  
THE WATER AUTHORITY OF GREAT NECK NORTH  
HELD ON JULY 16, 2018,  
AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.**

**PRESENT:**

Michael C. Kalnick, Chairperson  
Jean Celender, Director  
Carol Frank, Director  
Dan Levy, Director  
Susan Lopatkin, Director  
Michael Smiley, Director  
Steven Weinberg, Director

Village of Kings Point  
Village of Great Neck Plaza  
Town of North Hempstead  
Village of Saddle Rock  
Village of Kensington  
Village of Great Neck Estates  
Village of Thomaston

**ALSO PRESENT:**

Ralph J. Kreitzman, Vice-Chairperson  
Robert Graziano, Deputy Chairperson  
Gregory Graziano, Superintendent  
Michael Rispoli, Assistant Superintendent  
Sue Huang, Civil Engineer  
Judith Flynn, Treasurer  
Lisa Schlichting, Secretary  
Stephen Limmer, Counsel  
Gary Stuart, Principal Engineer  
Colleen Meehan

Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
McLaughlin and Stern, LLP  
CDM Smith, Consulting Engineers  
CDM Smith, Consulting Engineers

**NOT PRESENT:**

Pedram Bral, Director

Village of Great Neck

The Board meeting was called to order at 6:00 p.m. Seven members, who together are authorized to cast a majority of the weighted vote (Chairperson/Director Kalnick, Directors Celender, Frank, Levy, Lopatkin, Smiley, and Weinberg), were present, constituting a quorum.

On the motion of Director Celender, seconded by Director Levy, by Resolution #18-07-01, the Minutes of the Board's June 18, 2018, meeting were reviewed by the Directors and were approved. The vote was 7 for, 0 against, 0 abstentions. A copy of the Minutes is on file with the Secretary.

On the motion of Director Levy, seconded by Director Celender, by Resolution #18-07-02, the Board reviewed and approved the Abstract of Claims. The vote was 7 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Levy, seconded by Director Celender, by Resolution #18-07-03, the Board reviewed and approved the Treasurer's Monthly Report. The vote was 7 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

On the motion of Director Levy, seconded by Director Celender, by Resolution #18-07-04, the Board reviewed and approved the Revenue and Expenses Quarterly Report. The vote was 7 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Levy, seconded by Director Celender, by Resolution #18-07-05, the Board reviewed and accepted the Construction Work in Progress for Capital Improvement Projects (Budget vs. the Actual) for the period ended June 31, 2018. The vote was 7 for, 0 against, 0 abstentions.

The Treasurer advised that the Authorities Budget Office has issued new [Policy Guidance: 18-02 Public Authority Investment Report](#). As required by Section 2925 of Public Authorities Law, public authorities are required to adopt comprehensive investment guidelines including a policy for the authority's investments of funds, and to prepare an annual investment report, which includes the results of the annual independent audit of all investments. On the motion of Director Weinberg, seconded by Director Levy, by Resolution #18-07-06, the Board reviewed and accepted the below changes to the Investment Policy:

1. The addition of Item 13 to page 4 of the Investment Policy:

XIII. Reporting. The Authority shall prepare an annual investment report, which includes the results of the annual independent audit of all investments. This report will include:

- a record of the Authority's investments at the fiscal year end,
- a detailed list of permitted investments, consistent with appropriate provisions of law,
- a detailed list of the total fees or commissions paid to each banker or agent that has provided investment services to the Authority since the last investment report,
- investment guidelines and any amendments made to them since the last report, and
- the results of the annual independent audit of all investment practices.

2. Revisions to the Authorized Depositories in Appendix A of the Investment Policy:

<u>DEPOSITORY NAME</u>	<u>MAXIMUM AMOUNT</u>
US Bank*	\$ 5,000,000
Federal Reserve Bank of NY**	20,000,000
JPMorgan Chase Bank	20,000,000
Capital One	20,000,000
Hanover Community Bank	15,000,000
Sterling National Bank	15,000,000
The First National Bank of Long Island	15,000,000
Flushing Bank	15,000,000
Citibank, N.A.	100,000

\*US Bank is the Authority's "Trustee", as defined in the Authority's Bond Resolution. The Bond Resolution establishes a Bond Fund and Bond Reserve Fund, which are to be held by the Trustee.

\*\*The Authority may purchase Treasury obligations through the Federal Reserve Bank of New York Treasury Direct System

The vote was 7 for, 0 against, 0 abstentions.

Gary Stuart presented the Engineer's Report:

1. SMLP Project – Improvements at several well sites to address flooding issues including the raising of well houses above flood elevations. The EFC granted an extension until September 2021.

- Well 2A – Demolition of existing building and construction of new well house that will be approximately 8 feet higher than existing. Reusing existing well, but replacing the existing pump with new. New chemical feed system. Due to coordination of the Well 2A and new generator project, and considering well down times required for construction, it was decided that Well 2A/new generator would be a 2019 construction project. Project will be bid in fall of 2018 for anticipated December 2018 award, and anticipated construction start of September 2019. Working on 90% design plans and specs, which will be submitted at the end of July. Held utility coordination meetings recently with PSEG LI and National Grid.
  - Well 5 – Due to salt water, modeling results only SCADA work will be completed under EFC SMLP financing.
  - Well 6 – Demolition of portion of existing building and construction of new well pump portion of building so that the new pump and associated equipment is above flood elevation. Working on the 30% design plans which will be submitted at the end of August. Project will be bid in January of 2019 for March 2019 award. Anticipated construction start is September 2019.
  - Well 8 – Demolition of existing building and construction of new well house (existing building is below grade). CDM Smith will perform an isolation test on the well to determine if the well casing is leaking as well as a cement bond log to evaluate the integrity of the cement seal within the annulus between the well casing and the surrounding formation. Waiting for the DEC's response to the Superintendent's letter to determine whether a new well will be drilled or the existing well will be rehabilitated. Anticipated construction start date of September 2020.
2. Weybridge Road Tank Catwalk Structural Review – Review of design plans submitted by Verizon for new antenna to be installed on tank. Construction contract was awarded at June Board Meeting. Awaiting funding from cellular providers.
  3. SCADA Upgrade – Installation of new control panels, communications equipment, and associated work at all sites so that all SCADA equipment is consistent and up-to-date. Work at some sites is being funded through SMLP program. Eagle Control is working on the punch list items (for the front end of the upgrade) associated with the Phase 1 functional demonstration test. Alarm point testing has been completed. Win-911 alarm dialer testing will commence in mid-July and will run for 30 days. The SCADA report workshop was held on 6/14/18. CDM Smith and WAGNN are finalizing the report requirements and will provide them to Eagle by mid-July so that they can proceed with report development.
  4. Salt Water Intrusion Modeling for Wells 5, 6, 7, and 8 – Development of a dual-density groundwater flow model to evaluate the potential for salt-water intrusion in both the Lloyd and Magothy Aquifers. The modeling is complete. Waiting for DEC's response to the Superintendent's letter.
  5. 2018 Water Main Improvements – Replacement of approximately 13,000 feet of water main including valves, hydrants, and services in Great Neck Estates & Saddle Rock Estates. Contractor is working on restoration in the Cedar Drive and new main in the Ridge Drive West/East area of Great Neck Estates. As of 7/2/18, approximately 5,400 feet of new pipe and 49 services have been installed.
  6. Greenway Terrace Water Main – Installation of approximately 800 feet of water main for new development. Notice of award of contract was issued to Bancker Construction. The Developer's contractor is behind schedule.
  7. Well 7 Electrical and Instrumentation Upgrades – Various upgrades to improve reliability including new electrical service, motor control center, transformer, wiring, and chemical safety panel. This work is being performed as a change order to the SCADA Upgrade project. Contractor (i.e., Eagle) performed a site walk and is currently preparing pricing. No pricing has been received yet, but a meeting has been scheduled between WAGNN, CDM Smith and the Contractor to review the Scope changes at Well 7. Date of meeting is set for 7/12/2018 at 10 AM.
  8. Kennilworth HOA Water Main Offset – Installation of approximately 220 feet of new water main offset for new gatehouse construction. Construction complete and new main is in service. Working on closeout documents.
  9. East Shore Road Water Main Improvements – Replacement of approximately 8,000 feet of water main including valves, hydrants, and services along East Shore Road, from approximately Twin Ponds/Foxwood Road to Hicks Lane. Surveyor is on-going. Grant applications are due September 7. Final portion of State Environmental Quality Review SEQR ("SEQR") Negative Declaration is scheduled for August Board Meeting. Project will be designed in 2018 with anticipated construction in 2019.
  10. Middle Neck Road Water Main Improvements – Replacement of approximately 10,000 feet of water main including valves, hydrants, and services along East Shore Road, from approximately Appletree Lane to Great Neck Road. Surveyor is on-going. Grant applications are due September 7. Final portion of SEQR (i.e., Negative

Declaration) is scheduled for August Board Meeting. Project will be designed in 2018 with anticipated construction in 2020, dependent upon County paving plans/schedule.

Robert Graziano presented the Deputy Chairperson's Report:

Deputy Chairperson Graziano proposed that changes be made to the Authority's Rules & Regulations to clarify that the deposit rules for tenant occupied properties apply to both commercial and residential properties. The revisions are on page 2, Section III: Item 1b and 3a; Page 3: Items IV and E, and Page 4: Item 4. On the motion of Director Levy, seconded by Director Weinberg, by Resolution #18-07-07, the Board approved the proposed changes to the Rules & Regulations. The vote was 7 for, 0 against, 0 abstentions. A copy of the Rules and Regulations, as changed is on file with the Secretary.

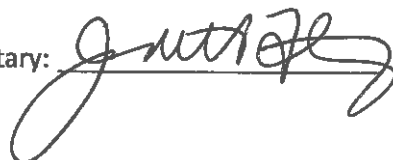
Gregory Graziano presented the Superintendent's Report:

CDM Smith submitted its proposal, dated July 12, 2018, to provide Engineering Services for the Bromley Lane Water Main Improvements Project. The new water main will be approximately 265 linear feet, and the new pipe will be Class 52 ductile iron. The project will include an 8-inch connection made to the existing 8-inch water main on Bromley Lane, which will serve a new fire hydrant on the school property. The not-to-exceed fee is \$21,000.00. On the motion of Director Levy, seconded by Director Weinberg, by Resolution #18-07-08, the Board awarded the Bromley Lane Water Main Improvements Project to CDM Smith for the not-to-exceed fee of \$21,000.00, as long as the funding is received from the school district. The vote was 7 for, 0 against, 0 abstentions. A copy of the proposal is on file with the Secretary.

On the motion of Director Levy, seconded by Director Weinberg, by Resolution #18-07-09, the Board went into Executive Session at 6:45 p.m. for advice of counsel with regard to the 1.4-Dioxane Groundwater Contamination Litigation. The Board emerged from Executive Session at 7:10 p.m.

On the motion of Director Levy, seconded by Director Weinberg, by Resolution #18-07-10, the Board approved and authorized the implementation of Sher Edling's letter, dated June 25, 2018, regarding the Authority's obligation to preserve documents relevant to 1.4-Dioxane Groundwater Contamination Litigation. The vote was 7 for, 0 against, 0 abstentions. Portions of the letter are protected by an attorney/client privilege and, therefore, it is not available to the public.

The meeting was adjourned at 7:15 p.m.

Approved by Secretary:  Date: 8/20/18